

**Government of Andhra Pradesh  
Commissionerate of Collegiate Education**

**Academic & Administrative Audit (AAA): 2022-2023**

**FORMAT – I (COLLEGE PROFILE)**

**PART- A**

- 1.** Name of the College and Address: Government Degree College, Kovvur  
URL of Website: [www.gdckovvur.ac.in](http://www.gdckovvur.ac.in)  
E- Mail: [gdckovvur@gmail.com](mailto:gdckovvur@gmail.com)  
Phone number: 9441050910
- 2.** Vision & Mission  
**Vision:** Empowering the youth to be self-reliant, to serve the society and to carry forward the indigenous knowledge through scientific perspective.  
**Mission:** To inspire, impart and enable the rural youth through higher education with noble values and soft skills.
- 3.** Name of the Principal, email, and mobile Number  
Prof J.Suneetha, [jsbotanyrjy@gmail.com](mailto:jsbotanyrjy@gmail.com), 9441050910
- 4.** Name of the Vice-Principal, email, and mobile Number  
Sri V.Srinivasa Rao, [Vobhilenisrinivasarao1650@gmail.com](mailto:Vobhilenisrinivasarao1650@gmail.com), 9440872524
- 5.** Name of the IQAC Coordinator, email, and mobile Number  
Sadik Ahmed Mohammed, [thinkersadik@gmail.com](mailto:thinkersadik@gmail.com), 9393624198
- 6.** Name of the Academic Coordinator, email, and mobile Number  
Dr M.Bhupathi Rayalu, [bhupathirayalu@gmail.com](mailto:bhupathirayalu@gmail.com), 9491792080
- 7.** Year of Establishment: 2019
- 8.** UGC 2(f) and 12 B status (certificates to be verified): Applied for 2 (f)
- 9.** Autonomous status – Yes/No, If yes, Since NA
- 10.** RUSA status: NA
- 11.** College land and Plan details /documents: Yes
- 12.** Affiliation status: Temporary (certificates to be verified)
- 13.** AISHE Status: Yes, Applied
- 14.** NAAC Status - NA
  - a)** Previous NAAC Cycle date and Month
  - b)** Date of Expiry
  - c)** Previous Grade and CGPA (certificates to be verified)

**15. Status of peer team recommendations**

| <b>S. No</b> | <b>Recommendations made</b> | <b>Recommendations fulfilled/ To be fulfilled</b> |
|--------------|-----------------------------|---|
| NA           | NA                          | NA  |

Action taken report to be attached

**16. Previous Recommendations of Academic Audit of the CCE**

| <b>No. of suggestions made</b> | <b>No of suggestions implemented</b> |
|--------------------------------|--------------------------------------|
| NA                             | NA                                   |

Action taken report to be attached

**17.** NIRF Rank (if any): NO Year: NA

**18.** Green Audit Report by Government Agency: NO Year: NA

**19.** Awards & Achievements for the institution during the current Academic Year with details: No

**PART-B**

## 1. No. of Programmes Offered by the College

| <b>Year</b>          | <b>2022-23</b> | <b>List of Programmes</b>                                       | <b>2023-24</b> | <b>List of Programmes</b>  |
|----------------------|----------------|---|----------------|--|
| Number of Programmes | 5              | B.A(HEP)<br>B.Com (G)<br>B.Com (CA)<br>B.Sc (MPC)<br>B.Sc( CBZ) | 6              | B.A(History)<br>B.Com (General)<br>B.Com (Computer Applications)<br>B.Sc ( Botany)<br>B.Sc (Chemistry)<br>B.Sc (Mathematics) |

## 2. No of Value Added Courses introduced (last two years)

| <b>Year</b>         | <b>2021-22</b> | <b>List of Courses</b> | <b>2022-23</b> | <b>List of Courses</b>  |
|---------------------|----------------|------------------------|----------------|---|
| Value Added courses | 0              | 0                      | 3              | 1.Identification and uses of some important medicinal plants<br>2.Functional Hindi<br>3.Communication and Soft skills |

### 3. Details of teaching faculty

| <b>No of posts</b> | <b>Sanctioned</b> | <b>Working</b> | <b>Vacancies</b> |
|--------------------|-------------------|----------------|------------------|
| Regular            | 24                | 19             | 5                |
| PTL                | 0                 | 0              | 0                |
| Contract           | 0                 | 1              | 0                |
| Guest              | 0                 | 2              | 0                |
| <b>Total</b>       | <b>24</b>         | <b>22</b>      | <b>5</b>         |

### 4. Qualifications of teaching staff

| <b>Teaching Staff</b> | <b>PG</b> | <b>M. Phil</b> | <b>Ph. D</b> | <b>NET/SET</b> |
|-----------------------|-----------|----------------|--------------|----------------|
| Regular               | 14        | 5              | 5            | 9              |
| PTL                   | 0         | 0              | 0            | 0              |
| Contract              | 0         | 0              | 0            | 1              |
| Guest                 | 2         | 0              | 0            | 1              |
| <b>Total</b>          | <b>16</b> | <b>5</b>       | <b>5</b>     | <b>11</b>      |

### 5. Details of non- teaching faculty

| <b>No of posts</b> | <b>Sanctioned</b> | <b>Working</b> | <b>Vacancies</b> |
|--------------------|-------------------|----------------|------------------|
| 1                  | 1                 | 1              | 0                |
| <b>Total</b>       | <b>1</b>          | <b>1</b>       | <b>0</b>         |

### 6. Student strength particulars

#### a) During the last two years

| <b>Year</b>     | <b>2021-22</b> |    |     | <b>2022-23</b> |     |     |
|-----------------|----------------|----|-----|----------------|-----|-----|
| No. of students | I              | II | III | I              | II  | III |
|                 | 133            | 86 | 94  | 38             | 133 | 86  |

7. No of students appeared in the final year exams during the last two years

| Year           | 2021-22 |    |         | 2022-23 |    |         |
|----------------|---------|----|---------|---------|----|---------|
|                | A       | P  | %       | A       | P  | %       |
| Programme wise |         |    |         |         |    |         |
| B.Sc (CBZ)     | 23      | 14 | 60.87 % | 17      | 6  | 35.2 %  |
| B.Sc (MPC)     | 17      | 9  | 52.9 %  | 7       | 2  | 28.5 %  |
| B.Com (G)      | 16      | 8  | 50%     | 16      | 12 | 75.0 %  |
| B.A (HEP)      | 13      | 2  | 15.3 %  | 11      | 8  | 72.72 % |

8. Teacher – student ratio (Current Year): 1: 16

9. Infrastructure details (Physical and Academic facilities of Criterion- IV)

- i. Total no of class rooms:18
- ii. Total no of laboratories:0
- iii. Total no of digital classrooms:0
- iv. Total no of virtual classrooms: 0
- v. Total no of ICT enabled classrooms: 0
- vi. Total no of studios :0
- vii. Total no of Computers, Student & Computers Ratio: 1
- viii. Total no of printers:1
- ix. Total no of scanners:0
- x. Total no of Xerox facility (at Depts &Office): 0
- xi. Total no of Wi-Fi routers:1
- xii. Internet Bandwidth: 200 MBPS
- xiii. Seminar halls: 0
- xiv. Auditorium:0
- xv. Details of sports facilities: Carrom board, Shuttle, Volley ball kits
- xvi. Gymnasium (No of stations)
- xvii. Rooms for administration
- xviii. Water – RO facility
- xix. Toilets for staff (Men/Women/Differently abled)
- xx. Toilets for students (Men/Women/Differently abled)
- xxi. Divyanggan friendly facilities (Ramps/Lifts/Software)
- xxii. No of fire extinguishers in the labs and corridors
- xxiii. Solar energy details – LEDs, Green Audit Status
- xxiv. Examination Cell

- xxv. Library
  - No. of Books & Journals: 900+10
  - Status of Automation: Yes
  - E-journals: 10
  - Nlist subscription: No
  - Internet: Yes
  - Foot Fall: 70
  - E-footfall: 22
  - Xerox Facility (at Library): Yes
- xxvi. Women's waiting hall
- xxvii. Grievance Reddressal Cell
- xxviii. Health Centre
- xxix. ELL
- xxx. JKC Lab
- xxxi. Computer Labs
- xxxii. Canteen Facility

10. Research :

❖ No of collaborations / Functional MoUs

| <b>Year</b>                     | <b>2021-22</b> | <b>2022-23</b> |
|---------------------------------|----------------|----------------|
| Number of collaborations / MoUs | 0              | 5              |
| No. of Follow up Activities     | 0              | 5              |

❖ No of publications in UGC – CARE listed journals

| <b>Year</b>            | <b>2021-22</b> | <b>2022-23</b> |
|------------------------|----------------|----------------|
| Number of Publications | 1              | 3              |

❖ No of start-ups

| <b>Year</b>         | <b>2021-22</b> | <b>2022-23</b> |
|---------------------|----------------|----------------|
| Number of start-ups | 0              | 0              |

❖ No of patents

| <b>Year</b>       | <b>2021-22</b> | <b>2022-23</b> |
|-------------------|----------------|----------------|
| Number of patents | 0              | 0              |

❖ No of Research Guides

| <b>Year</b>               | <b>2021-22</b> | <b>2022-23</b> |
|---------------------------|----------------|----------------|
| Number of Research Guides | 1              | 1              |

❖ No of Research Scholars

| <b>Year</b>                 | <b>2021-22</b> | <b>2022-23</b> |
|-----------------------------|----------------|----------------|
| Number of Research Scholars | 2              | 2              |

❖ No of Major/ Minor Research Projects

| <b>Year</b>         | <b>2021-22</b> | <b>2022-23</b> |
|---------------------|----------------|----------------|
| Number of Major RPs | 0              | 0              |
| Number of Minor RPs | 0              | 0              |

❖ Incubation Centre with Research Facility: No

❖ Consultancy offered:

| <b>Area</b>                                  | <b>Organization (MoU)</b>                                 | <b>Revenue Generated</b> |
|--|---|--------------------------|
| Income Tax Consultancy of salaried employees | Department of Commerce, Government Degree College, Kovvur | 1800/-                   |

11. Policies prepared and implemented (Give Details)

12. No. of Committees appointed (Provide links of meeting minutes & reports) :34

13. Extension activities (Current year)

a) No. of Extension activities in the Neighborhood for social and holistic development: 4

b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC:18

c) No of Extension activities in collaboration with government agencies:8

d) No of Extension activities in collaboration with Non-Governmental Organizations:2

14. Feedback, Student Satisfaction Survey mechanism adopted:

(Provide Link): Yes

15. Alumni Association – involvement and activities:

No. of meetings conducted :0

16. Awards and achievements-current year (to be verified)

❖ Students: 0

❖ Staff:1

17. Total no of scholarships and free ships (Current Year) 178

Total Amount in Rs:- 369522/-

18. Total no of capacity building and skill development activities conducted by the college (Current Year)

|               |   |
|---------------|---|
| Teaching      | 2 |
| Non -Teaching | 1 |

19. Trainings conducted by JKC for competitive exams during the last two years

Training:

| <b>Year</b>                   | <b>2021-22</b> | <b>2022-23</b> |
|-------------------------------|----------------|----------------|
| Number of students registered | 0              | 0              |
| Number of students trained    | 0              | 0              |
| a. from your GDC              | 0              | 0              |
| b. from other colleges        | 0              | 0              |

Placements:

| <b>Year</b>                         | <b>2021-22</b> | <b>2022-23</b> |
|-------------------------------------|----------------|----------------|
| No. of companies visited the campus | 0              | 0              |
| Number of students Placed           | 0              | 0              |
| a. from your GDC                    | 0              | 0              |
| b. from other colleges              | 0              | 0              |

CSP:

| <b>Year</b>                            | <b>2021-22</b> | <b>2022-23</b> |
|--|----------------|----------------|
| Number of students Participated in CSP | 95             | 24             |
| a) B.A                                 | 22             | 9              |
| b) B.Com                               | 28             | 10             |
| c) B.Sc                                | 45             | 5              |

Internship:

| <b>Year</b>                             | <b>2021-22</b> | <b>2022-23</b> |
|---|----------------|----------------|
| Number of students completed Internship | 54             | 94             |
| d) B.A                                  | 12             | 22             |
| e) B.Com                                | 18             | 28             |
| f) B.Sc                                 | 24             | 44             |

Type of Internships:

| <b>Year</b>                      | <b>2021-22</b> | <b>2022-23</b> |
|----------------------------------|----------------|----------------|
| Total No of Physical Internships | 54             | 94             |
| Total No of Online Internships   | 0              | 0              |
| Total No of paid Internships     | 13             | 0              |

## 20. Student Support and Progression

### A. Students Progression to Higher Education (Programme wise)

| <b>Year</b>        | <b>2021-22</b> | <b>2022-23</b> |
|--------------------|----------------|----------------|
| Number of students | 4              | 2              |
| a) B.A             | 0              | 0              |
| b) B.Com           | 0              | 0              |
| c) B.Sc            | 4              | 2              |

B. Employment (Programme wise)

| <b>Year</b>        | <b>2021-22</b> | <b>2022-23</b> |
|--------------------|----------------|----------------|
| Number of students | 0              | 0              |
| a) B.A             | 0              | 0              |
| b) B.Com           | 0              | 0              |
| c) B.Sc            | 0              | 0              |

C. Employment (Programme wise)

| <b>Year</b>        | <b>2021-22</b> | <b>2022-23</b> |
|--------------------|----------------|----------------|
| Number of students | 1              | 1              |
| a) B.A             | 0              | 0              |
| b) B.Com           | 1              | 1              |
| c) B.Sc            | 1              | 0              |

D. Entrepreneurship (Programme wise)

21. Grants/funds received from (in Lakhs/Rs.)

- A. Government
  - B. Non-governmental bodies
  - C. Individuals/ Philanthropists
  - D. CSR
  - E. Budget allocated for Infrastructure
  - F. Expenditure for Books & Journals
- Budget Sanctioned Rs.0; Utilized Rs.0

22. Governance and Leadership

- ❖ Institutional Development Plan (Next two years)
- ❖ Institutional distinctiveness in specified area

23. Contribution of IQAC

- ❖ Incremental changes during the last two years

24. Best Practices of Institution

1. Mandating students to do Community Service Projects
2. Making students to do Job market oriented Internships

25. Evaluative Reports of the Departments (Provide Links)

26. For Autonomous Colleges

**A. Academic Council**

- Last Academic Council meeting date
- Major decisions for enriching curriculum/Academics

**B. Controller of Examinations**

- Examination reforms proposed and implemented
- CIA
- Mechanism for addressing grievances
- Mechanism for transparency in setting up of Question papers
- Mechanism for appointing examiners
- Mechanism adopted to ensure the security of information
- CoE expenditure report with details

**C. Board of Studies**

- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

**D. Governing Body**

- Last G.B meeting date
- Major resolutions for administration

27. College Handbook (to be uploaded on the college website)

28. College Magazine (to be uploaded on the college website)

29. Monthly News Letters (to be uploaded on the college website)

30. Departmental meeting Minutes Registers (to be verified)

31. Reports of various committees (to be verified)

32. CPDC/Finance Committee Meeting Minutes Registers (to be verified)

33. Implementation status of Biometric Attendance and TLP Reports (to be verified)